



SYDNEY UNIVERSITY LAW SOCIETY INC.
ABN 49 844 560 526

Minutes of Executive Meeting held on: **20/02/2023**

Chair: **Naz Sharifi**

Minute taker: **Julia Lim**

Meeting opened: **9:05pm**

Present:

Naz Sharifi	President
Arasa Hardie	Vice President (Education)
Vaughan Marega	Vice President (Careers)
Charmaine Lui	Vice President (Social Justice)
Mahmoud Al Rifai	Treasurer
Julia Lim	Secretary
Vivien Lu	Sponsorship Director
Christine Aung	Competitions Director
Danielle Tweedale	Competitions Director
Niveditha Sethumadhavan	Socials Director
Priya Mehra	Socials Director
Kaela Goldsmith	Campus Director
Nick Leavenworth	Sports Director
Charis Chiu	Publications Director
Lea Nguyen	International Student Officer
Maeve Cairns	Equity Officer
Andrew WS	Disabilities Officer
Emily Wooding	First Nations Officer
Brianna Ho	Women's Officer
Rohan Shankar	Queer Officer
Miesha Binta Noor	Ethnocultural Officer
Annika Lee	Marketing Director
Alice Shan	Design Director

Absent:

Apologies:

Late:

Early Departures:



MINUTES

1 Welcome and Apologies

The Chair welcomed attendees to the meeting and delivered an Acknowledgement of Country. No apologies were received.

2 Procedural matters

Naz asked that executives note any conflicts with Julia during the meeting if necessary, reminding executives of the register that notes these. Julia explained the different stages of the capacity check-in before it was completed.

3 Last week updates/shoutouts

- Naz asked if executives had any feedback about Welcome Fest, and passed on member feedback about executives being open, conversational and helpful at the stall.
- Vivien suggested that for next year, there could be more freebies for SULLS members, which she would be willing to help organise.
- Naz shouted out Alice for the cohesive and wonderful designs which have been completed with short turnaround periods.
- Naz shouted out Vivien for her sponsorship work and dedication of time throughout the summer.
- Naz also shouted out Niv and Priya for their work organising various events for the start of semester, including Welcome Back Party.
- Andrew shouted out Charis for her work with many of SULLS' most important publications.
- Dani shouted out Nick for his work organising the merch in the storeroom.
- Charmaine shouted out Annika for her work with actioning an urgent callout on social media.
- Niv shouted out Julia for keeping track of everything behind the scenes.
- Nick and Vaughan shouted out Kaela for her work and organisation with the Campus portfolio, including the Scavenger Hunt, and already fostering a community.
- Christine shouted out Dani for staying on top of Comps, especially with Christine being at work this week.
- Naz reiterated how organised the Competitions portfolio has been.
- Kaela shouted out everyone who helped out with Campus events, particularly Miesha, Nick, Naz and anyone else who attended.
- Andrew shouted out Vaughan, Vivien, Charmaine and Brianna for the conversations they have shared about the Disabilities portfolio and potential collaborations.
- Brianna shouted out Andrew for the discussions they have had as well.
- Nick shouted out Niv and Priya for their incredible work with upcoming events for the semester.



4 What's on this week

Mon: Registrations for all Sem 1 internal comps are open - education program participants & facilitators; Sem 1 convenors; Sem 1 judges; Sem 1 comp participants

Tues: Intro to SALS committees (6pm on Zoom)

Wed: International Student x POC Speed Friending (1pm - 3pm), Semi Final 1 (SALS Summer Mooting Tournament)

Thurs: Welcome Back Party (7pm), Semi Final 2 (SALS Summer Mooting Tournament)

5 Welcome Back Party - Safety Officers

Niv explained that Safety Officers will be at the Welcome Back Party all night to ensure all attendees are safe and looked after. Niv and Naz proposed a motion to allow for the Safety Officers to have discounted tickets, as has been the case in previous years.

Motion: That Priya Mehra, Niveditha Sethumadhavan, Brianna Ho and Danielle Tweedale be permitted the purchase of Welcome Back Party tickets reduced by 50% of the original price, as Safety Officers for the event, as a Section 64b) concession under the SALS Constitution.

Moved: Naz Sharifi

Seconded: Nick Leavenworth

The motion was carried unanimously with zero abstentions.

5 Portfolio updates

Julia explained updated processes with submitting events via the USU website, asked for feedback to be sent to her about the new SALS Weekly structure, and mentioned that different executives may be asked to do greetings each week to be introduced to members.

Arasa noted that the First Year Crash Course will be happening on Monday afternoon.

Miesha spoke about the Legally Bound initiative and asked executives to get involved. Miesha mentioned that organising had begun for the Iftar Dinner to take place in April, and asked executives to reach out if they wished to collaborate.

Brianna mentioned there would be an event taking place in collaboration with the Queer portfolio, and that it would be appreciated if executives could attend.

Lea mentioned the cross-cohort survey to help the International portfolio have a better idea of what is more relevant for each cohort, to better cater events to student needs.

Alice mentioned that the flagship publications are coming up, such as the Education Guide, and did a belated shoutout for Charis for working on that with her.



Vivien mentioned that most sponsors have confirmed arrangements, and mentioned that more instructions would be shared soon.

Vaughan thanked Alice and Annika for their help despite short notice with an upcoming event. Vaughan reminded executives that their support would be appreciated for the upcoming Tipstaves and Associates event.

Priya asked for executives to promote the LLB I camp among first-year students, and confirmed that photographers have been locked in for most events this year. Priya noted that Mahmoud has been brought into the loop with budgeting for the key events as well. Priya thanked Vaughan and other executives for their support throughout the retreat.

Christine mentioned that education workshops are being arranged and materials are being prepared for students to be informed about various competitions as well.

Nick mentioned that Interfac Sport has been confirmed for 10am to 3pm every Wednesday, and encouraged all executives to come. Nick discussed wellbeing events that are being arranged and also provided a merch update.

Kaela reminded executives that Welcome Back Drinks are 4pm to 6pm next Wednesday, and mentioned that cohort picnics are also happening soon.

Charis spoke about publications being reprinted after previous batches were completely distributed at Welcome Fest. Charis asked executives to let her know if they have any suggestions for events where publications can be distributed. Charis also mentioned that the Footnotes and Digital Content callouts have been posted, and will be closing next Friday.

Andrew noted that the Disabilities Media Guide will be published, and that Julia has just been sent the blurb to do so on the SULLS website. Andrew discussed the timeline for various arrangements to be made before he officially steps back from the role.

Annika thanked executives for being so responsive and mentioned that executives can tag the main SULLS Instagram account for any content to be shared.

6 SULLS Office roster & rules

Naz covered the office rules that executives are to be aware of for the safety of all members and executives. Naz reminded executives to ensure that any internal SULLS matters are kept confidential. Naz also reminded executives to please respond to internal and external communications in a timely manner, as not doing so will be taken as an indication that they require support or may need to delegate tasks to others.

7 Reminders about executive expectations

Julia reminded executives to submit events to the USU at least 7 days prior, and updated executives on the process of submitting events through the website while showing how the form



looks from the back-end. Naz reminded executives to please vote on matters in the voting spreadsheet as soon as possible as most are time-sensitive.

8 Update on Disabilities Officer role

Naz updated executives on the process of appointing the Disabilities Officer role, and proposed a motion to extend applications. Naz explained that in order to prevent bureaucratic delays and as only one application had been received, she would propose a motion to extend applications to continue on a rolling basis.

Motion: That applications for the Disabilities Officer role vacancy will continue to be open and interviews are to be conducted on a rolling basis, in order to prevent bureaucratic delays.

Moved: Naz Sharifi

Seconded: AW Shim

The motion was carried unanimously with zero abstentions.

9 ALSA April Council Meeting

Naz discussed how the ALSA Council Meeting is coming up, and Andrew noted a conflict of interest for this agenda item as the Disabilities Officer for ALSA.

10 Feedback form & attendance tracker

Vivien explained that the feedback and attendance forms were to be used for the purposes of having more information to confirm with sponsors and for us to have a greater awareness of attendance levels at our events.

11 Alumni Speaker Series

Naz discussed the Alumni Speaker Series and emphasised that all executives are welcome to provide their input on the guest speakers for the year. Vivien mentioned that a firm may be interested in sponsoring the event. Naz raised the potential of Margaret Beazley AC being invited, but noted this is not locked in. Charmaine mentioned that concerns may have been raised in the past about potential allegations of bullying, and Naz confirmed this could be further looked into.

12 Disabilities Portfolio Discussion (In Camera)

Motion: That the meeting move in camera.

Moved: Naz Sharifi

Seconded: AW Shim

The motion was carried unanimously with zero abstentions.

(In camera discussion)

Motion: That the meeting move out of camera.



Moved: AW Shim

Seconded: Naz Sharifi

The motion was carried unanimously with zero abstentions.

12 Other Business

No other business was raised.

Meeting closed: **10:29pm**