



SYDNEY UNIVERSITY LAW SOCIETY INC.  
ABN 49 844 560 526

Minutes of Executive Meeting held on: **27/12/2023**

Chair: **Danielle Tweedale**

Minute taker: **John Mentzines**

Meeting opened: **10:11 am**

**Present:**

Danielle Tweedale	President
Ellie Mangharam	Vice President (Education)
Priya Mehra	Vice President (Careers)
Jessica Xu	Vice President (Social Justice)
John Mentzines	Secretary
Amante Abela	Treasurer
Antonia Odegbaro	Sponsorship Director
Mounica Akula	Social Director
Zara Paleologos	Social Director
Kiana Asgari	Competitions Director
Daniel Kim	Competitions Director
Charlie Hua	Sports Director
Ben Cullen	Campus Director
Kate Sinchilo	Publications Director
Phan Vu	International Student Officer

**Apologies:**

**Absent:**

**Late Arrivals:** Ellie Mangharam (10:18 am); Kate Sinchilo (11:17 am)

**Early Departures:**



## MINUTES

### 1 Welcome and Apologies

The Chair welcomed attendees to the meeting and delivered an Acknowledgement of Country.

### 2 Procedural Matters

**Motion:** That the public minutes from the Executive Meeting held 20 December 2023 be approved as a correct and accurate record of the meeting.

Moved: Danielle Tweedale

Seconded: Charlie Hua

The motion carried unanimously with zero abstentions.

### 3 Appointed Executive Positions (In Camera)

**Motion:** That the meeting move in camera.

Moved: Danielle Tweedale

Seconded: Kiana Asgari

The motion carried unanimously with zero abstentions.

*[In camera discussion]*

**Motion:** That the meeting move out of camera.

Moved: Danielle Tweedale

Seconded: Ben Cullen

The motion carried unanimously with zero abstentions.

### 4 First Nations Officer & Queer Officer Applications Update

Dani explained that applications for the First Nations Officer and Queer Officer would be extended for two weeks once the other appointed Executive positions had been filled. Dani encouraged everyone, once applications re-opened, to inform people they know that applications for these positions had re-opened.

### 5 Executive Retreat

Zara explained that Mounica and herself had been looking at several different options for the executive retreat, and that the Executive needed to approve the payment to book one of the options. Dani explained that a resolution of the Executive was required to approve payments over \$500.



Dani explained that 9–11 February 2024 had been chosen as the dates for the executive retreat based on the availability of all the members of the Executive, the available accommodation options and the cost of those accommodation options. Zara explained, while sharing a document containing relevant information, that Mounica and herself had initially shortlisted three main accommodation options for the executive retreat, but now there were only two options because one had been booked. Zara noted that all the accommodation options cost between \$2,700 and \$3,000. Zara explained that the recommended option was the Bush Retreat on the Hawkesbury River because it was reasonably close to Sydney, meaning people who cannot stay for the whole retreat could drive up for a day, and it was the only accommodation option that sleeps 22 people. Zara also explained that the property was nine acres, had nice facilities and was on the water. Zara noted that the total cost of this accommodation option was \$2,706.51. Zara further explained that the other option was a property in Chain Valley Bay, but noted that this was where the executive retreat was held last year.

Dani conducted an anonymous vote via a poll on Zoom to determine the preferred accommodation option for the executive retreat, where everyone could either vote for the Bush Retreat on the Hawkesbury River or to explore another accommodation option. There were 12 votes for the Bush Retreat on the Hawkesbury River and two abstentions.

**Motion:** To approve the expenditure of \$2706.51 on 27 December 2023 for the executive retreat.

Moved: Danielle Tweedale

Seconded: Zara Paleologos

The motion carried unanimously with zero abstentions.

## 6 Portfolio Budgets

Dani asked Amante when he wanted portfolio budgets submitted to him by. Amante explained that he wanted them submitted around the beginning or middle of January. Amante noted that Executives should look at the past budget of their portfolio and make decisions from there, then they should organise to meet with him. Dani asked for a hard deadline for portfolio budgets to be submitted. Amante decided that January 14 would be the deadline.

## 7 Merchandise Store

Charlie requested \$432 for an annual subscription to Square for the new SULS Merchandise Store. Charlie explained that this was required because he does not have a dedicated store domain, the ability to do subscriptions and other features on the current free subscription. Charlie explained that the \$432 subscription was one option and that there was a \$220 subscription with less features. Charlie said that he believed the \$432 subscription was the best value.

Dani explained that payments for less than \$500 did not require approval by a resolution of the Executive and that it would be best for Charlie to talk to Amante about the subscription.

Amante asked how much the previous subscription cost. Charlie explained that the previous subscription was free but this subscription would allow him to put a bigger effort into branding



SULS merchandise, which had not been done in previous years, and that he anticipated the subscription would pay for itself from the larger sales this would generate.

Zara asked if Charlie had considered alternatives to using Square such as Shopify. Charlie said he had but that Shopify was more expensive than Square. Amante asked if there was more functionality with Shopify. Charlie said that there was and that he had more experience with using Shopify. Zara noted that Shopify offered discounts for not-for-profits which would likely be applicable to SULS. Charlie explained that he did not recommend Shopify because Square sinks with our current Square payment system and Shopify would have extra costs associated with transactions.

Dani asked if Charlie could simply add the Square subscription to his budget. Charlie explained that he ideally needed this funding as soon as possible because setting up the new SULS Merchandise Store would involve a lot of work, but agreed to add the subscription to his budget.

## 8 Other Business

No other business was raised.

Meeting closed: **11:18 am**