



SYDNEY UNIVERSITY LAW SOCIETY INC.
ABN 49 844 560 526

Minutes of Executive Meeting held on: **27/03/2023**

Chair: **Naz Sharifi & Arasa Hardie**

Minute taker: **Julia Lim**

Meeting opened: **9:05pm**

Present:

Naz Sharifi	President
Arasa Hardie	Vice President (Education)
Vaughan Marega	Vice President (Careers)
Charmaine Lui	Vice President (Social Justice)
Mahmoud Al Rifai	Treasurer
Julia Lim	Secretary
Vivien Lu	Sponsorship Director
Christine Aung	Competitions Director
Danielle Tweedale	Competitions Director
Niveditha Sethumadhavan	Socials Director
Priya Mehra	Socials Director
Nick Leavenworth	Sports Director
Lea Nguyen	International Student Officer
Andrew WS	Disabilities Officer
Emily Wooding	First Nations Officer
Brianna Ho	Women's Officer
Rohan Shankar	Queer Officer
Miesha Binta Noor	Ethnocultural Officer
Annika Lee	Marketing Director
Alice Shan	Design Director

Apologies:

Kaela Goldsmith	Campus Director
Charis Chiu	Publications Director
Maeve Cairns	Equity Officer



Absent:

Apologies: Kaela Goldsmith, Charis Chiu,
Maeve Cairns

Late: Miesha Binta Noor (9:16pm), Vivien Lu
(9:31pm)

Early Departures:

MINUTES

1 Welcome and Apologies

The Chair welcomed attendees to the meeting and delivered an Acknowledgement of Country. Apologies were received from Kaela, Charis and Maeve.

Motion: That the apologies received from Kaela Goldsmith, Charis Chiu and Maeve Cairns be accepted for the Executive Meeting being held on 27 March 2023.

Moved: Arasa Hardie

Seconded: Nick Leavenworth

The motion was carried with zero abstentions.

2 Procedural matters

Motion: That the public minutes from the Executive Meeting held 20 March 2023 be approved as a correct and accurate record of the meeting.

Moved: Arasa Hardie

Seconded: Christine Aung

The motion was carried unanimously with zero abstentions.

Motion: That the in camera minutes from the Executive Meeting held 20 March 2023 be approved as a correct and accurate record of the meeting, but maintaining that the minutes themselves will remain in camera and confidential.

Moved: Nick Leavenworth

Seconded: Danielle Tweedale

The motion was carried unanimously with zero abstentions.

3 Last week updates/shoutouts

- Andrew shouted out Lea who helped with taking notes. Andrew also shouted out Naz and Vivien for sitting in on a Disabilities Officer interview.
- Charmaine shouted out Alice, Annika and Vivien for their help with marketing the Ramadan Iftar Dinner.



- Naz and Nick shouted out Niveditha and Priya for their work organising JD Drinks.
- Naz also shouted out Brianna for her work in organising the sanitary products in the Law School, as well as preparing for the upcoming conference. Naz also shouted out Charmaine and Miesha for their work in bringing together the Ramadan Iftar Dinner.
- Andrew shouted out Julia for being flexible with the mailout.
- Niv shouted out Priya for being an amazing co-director, and Julia and Naz for their support in organising JD Drinks.
- Vaughan shouted out Alice and Annika for being patient with him as they worked through sponsorship event changes.
- Dani shouted out Chrissy for being the best co-director ever, and to Nick for doing all the merch all the time whenever people are enquiring in the office.
- Priya shouted out Niv for her work, and Chrissy for her help at JD Drinks. Priya also shouted out Nick for attending the JD Drinks event and Julia for her help with the LLB I Camp photos.
- Nick shouted out Julia and Vivien for being a staple of SULLS Sport on Wednesdays and taking literal projectiles for the team.
- Chrissy shouted out Dani for her help and support as a co-director, and to Vivien for helping with being on top of sponsorship.
- Alice thanked the executives for their birthday wishes and Annika for going through the different sponsorships with her over the weekend for marketing purposes.

4 What's on this week

Wed: Interfac European Handball (11:30am - 2pm)

Thurs: Intersarsity Disabilities Network Meeting (5:30pm, fortnightly recurring)

5 Portfolio updates

Annika asked that executives please submit marketing requests at least two weeks before they are to be posted, to ensure Design has enough time to process, as well as for sponsorship purposes. Annika raised as a discussion point whether executives have any needs that Design and Marketing may need to be aware of going forward to make the process easier for everyone, such as the factor of sponsorship arrangements that are confirmed post-request. Alice also mentioned that it is crucial for executives to specify if a sponsor logo is needed as part of the design.

Vaughan explained that for Careers events, he has created a spreadsheet to track marketing. Vaughan stepped through how this has been used internally within the portfolio. Naz reminded executives that any executives who wish to confirm sponsorship arrangements can reach out to Naz or Vivien and communicate via text to keep people in the loop.

Arasa empathised and noted that on top of encouraging people to submit as early as possible, they could also put a Google doc link into the spreadsheet request to update as details were locked in. Vaughan clarified with Alice where they would like for logo addition requests to be noted. Niveditha thanked both Alice and Annika for their incredible work with Socials' events this semester. Julia also empathised and thanked both Alice and Annika for their amazing work. Julia asked whether execs currently get a copy of their responses, which was confirmed. Based on last



year, Julia reminded executives to please communicate clearly if they had submitted another request to replace the previous one.

Naz confirmed for Annika that sponsorship arrangements would be locked in soon. Vivien reiterated that only one or two sponsors still needed to confirm, although during the year they could update arrangements such as adding an email blast. Naz noted that some new ideas which are actioned later in the year may also lead to last-minute events or initiatives, such as the Iftar Dinner last year. Vivien also noted that a mass email may be sent out to sponsors to offer new sponsorship opportunities.

Alice reminded executives to please ensure that document access settings are correct. Nick suggested that executives also use their own personal email address to check whether forms they have created are accessible. Christine also mentioned that the suggestion function may be helpful for Design and Marketing to know which updates have been made. Christine noted that flagging in advance that a logo could be added may also be helpful. Annika asked Vivien to clarify the different sponsorship rights, which Vivien stepped through.

Andy noted that applications have been extended for the SULLS Disabilities Mentoring program, and asked executives to please help promote the program. Naz provided updates about office safety and that there may be some changes made by the Facilities team in coming weeks. Julia reminded executives that those rostered on for Tuesday office hours are responsible for cleaning the office this week.

Motion: For Naz Sharifi to chair the remainder of the Executive Meeting on 27 March 2023.

Moved: Arasa Hardie

Seconded: Danielle Tweedale

The motion was carried unanimously with zero abstentions.

6 Student Staff Consultative Forum Updates

Arasa noted that the PASS alternative was the main point of discussion at the Student Staff Consultative Forum (SSCF). Arasa explained that the Faculty have since clarified that it is not necessarily an alternative for the PASS program, which is frustrating from a SULLS advocacy point of view. Arasa said that since October 2022, the Faculty have wanted to limit the focus of this program to be only for those who are failing or on the precipice of failing units. Arasa noted that it is important for the new program to be as open and inclusive as possible. Naz agreed that it was key for SULLS to capitalise on our advocacy role and not allow Faculty to simply action things without proper consultation.

Andrew asked whether it was now a peer mentoring as opposed to an academic mentoring program, as was emphasised last year. Arasa noted uncertainty around the program first being presented as peer mentoring but now leaning towards academic. Naz said she had flagged to Simon that another peer mentoring program would likely be redundant. Naz agreed with Arasa in that much was promised but not delivered, and said that SULLS would continue to advocate for a better alternative with any concerns being raised with the Dean.



Andrew raised concerns about Agenda Item 2.2 in the SSCF minutes from 22 March 2023, noting that disabled students still do not have access to simple extensions. Andrew noted that a number of students have reached out to him about not being able to get a simple extension if they have an academic plan in place. Andrew asked if this was discussed at the recent SSCF meeting and that he would raise it in handover with his successor.

Naz noted that it was not on the agenda in the recent meeting as they were not aware of this issue. Naz said she would be keen to know more about the various consequences of Faculty and other changes on different student communities. Arasa also noted that he was not aware that disabled students could not access the simple extension with an academic plan. Andrew clarified that having an academic plan barred students from accessing it in some courses due to 'privacy reasons', as it was said that disclosing the nature of a student's disability would raise privacy issues in this process.

Arasa mentioned that during the recent meeting, it was also raised that according to the Faculty's curriculum review, they were acknowledging issues such as large class sizes and would be working to reduce them where possible. Arasa said it was important to follow up on these promises to ensure they were acted upon. Naz thanked Arasa for his work in liaising with Faculty.

7 Disabilities Officer Appointment Discussion (In Camera)

Motion: That the meeting move in camera.

Moved: Andrew WS

Seconded: Naz Sharifi

The motion was carried unanimously with zero abstentions.

[In camera discussion]

Motion: To move the meeting out of camera.

Moved: Naz Sharifi

Seconded: Vaughan Marega

The motion was carried unanimously with zero abstentions.

8 Other Business

No other business was raised.

Meeting closed: **10:59pm**