



SYDNEY UNIVERSITY LAW SOCIETY INC.
ABN 49 844 560 526

Minutes of Executive Meeting held on: **06/03/2023**

Chair: **Naz Sharifi**

Minute taker: **Julia Lim**

Meeting opened: **9:05pm**

Present:

Naz Sharifi	President
Arasa Hardie	Vice President (Education)
Vaughan Marega	Vice President (Careers)
Charmaine Lui	Vice President (Social Justice)
Mahmoud Al Rifai	Treasurer
Julia Lim	Secretary
Vivien Lu	Sponsorship Director
Christine Aung	Competitions Director
Danielle Tweedale	Competitions Director
Niveditha Sethumadhavan	Socials Director
Priya Mehra	Socials Director
Kaela Goldsmith	Campus Director
Nick Leavenworth	Sports Director
Charis Chiu	Publications Director
Lea Nguyen	International Student Officer
Maeve Cairns	Equity Officer
Andrew WS	Disabilities Officer
Emily Wooding	First Nations Officer
Brianna Ho	Women's Officer
Rohan Shankar	Queer Officer
Annika Lee	Marketing Director
Alice Shan	Design Director

Absent: Miesha Binta Noor

Apologies:

Late: Charmaine Lui (9:20pm)

Early Departures: Mahmoud Al Rifai (9:59pm)



MINUTES

1 Welcome and Apologies

The Chair welcomed attendees to the meeting and delivered an Acknowledgement of Country. No apologies were received.

2 Procedural matters

Motion: That the public minutes from the Executive Meeting held 27 February 2023 be approved as a correct and accurate record of the meeting.

Moved: Naz Sharifi

Seconded: Vivien Lu

The motion was carried unanimously with zero abstentions.

Motion: That the in camera minutes from the Executive Meeting held 27 February 2023 be approved as a correct and accurate record of the meeting, but maintaining that the minutes themselves will remain in camera and confidential.

Moved: Naz Sharifi

Seconded: Niveditha Sethumadhavan

The motion was carried unanimously with zero abstentions.

3 Last week updates/shoutouts

- Naz shouted out Kaela and the cohort reps for running two cohort picnics today with remarkable turnout for both, and Vaughan for his work organising the Tipstaves and Associates Panel.
- Danielle shouted out Christine for her work during Intro to Comps Week and her other work for the portfolio as an amazing partner.
- Naz shouted out Christine and Danielle for an incredible Intro to Comps Week which had great vibes, turnout and created a welcoming environment for new students interested in competitions.
- Vaughan shouted out Lea, Alice, Vivien, Naz, Julia and anyone else who helped out with the Tipstaves and Associates Panel today.
- Andrew shouted out Naz, Julia and Maeve for their support this week.
- Annika shouted out Vivien for helping out by sitting in for a committee interview today, and Julia for helping her out with navigating the website edits.
- Vivien shouted out Naz and Julia for following up with the capacity check-in and helping out, and Charis for being organised and on top of deadlines overall.
- Julia shouted out Annika for being a champ with the website edits and being so ready to take on new tasks and skills with Marketing, and Nick for volunteering to do the Weekly greeting.
- Kaela shouted out Vivien and Naz for their help in various situations and for being prepared to support in general, as well as Brianna and Nick for their help with the picnics today.
- Christine shouted out all the execs for their help with Intro to Comps events last week.



- Nick shouted out Julia, Naz and all other execs who have supported in Sport and merch work.
- Naz shouted out Mahmoud for his amazing work with the Treasury portfolio.

4 What's on this week

Mon: Competitions Education Programs (Mon - Fri), LLB I & II Picnic

Tues: Meditation Class for Law School Stress (1st class - 1:10pm in Seminar Room 403)

Wed: SULLS Interfac Sport (Futsal - 10am - 3pm), Women x Queer Panel, Welcome Back Drinks (4pm - 6pm)

Thurs: 24-hour NTEU strike, SULLS Office closed

Andrew noted concerns that the strikes may be raising accessibility issues for many students, and that this may therefore be worth discussing further in a future meeting.

5 Portfolio updates

Andrew noted that the first Intervarsity Disabilities Network meeting happened last week, and was attended by the new SULLS Disabilities committee members.

Nick reminded executives about the upcoming Meditation sessions and weekly Interfac sport on Wednesdays. Nick noted that committee members have been chosen and now can have tasks delegated. Nick asked executives to reach out if they have any cross-portfolio suggestions.

Charmaine noted that the first Social Justice event will happen this month, with the Principal Solicitor from MLC visiting. Charmaine mentioned that a Justice from the Land and Environment Court may also be coming to speak, and noted that the Ramadan Iftar Dinner is also soon. Naz thanked Charmaine for this work alongside ongoing preparations for various programs.

Vivien noted that many sponsors have been locked in, and reminded executives to view the document for answers to any frequently asked questions. Vivien asked to be copied into any communications with sponsors.

Vaughan noted that the PwC event will be taking place next week, and that we have already reached capacity. Vaughan gave Annika and Alice a belated shoutout for updating the post to allow people to join the waiting list.

Julia reminded executives that those rostered on for Wednesday office hours are responsible for cleaning the office this week. Julia also asked that executives please check the office phone for any important voicemails, and pick up the phone when in the office.

Priya noted that JD Drinks have been moved to 23 March to avoid close proximity to the Welcome Back Drinks. Priya thanked the executives for their patience regarding details for the LLB I Camp. Priya noted that 11 May is the confirmed date for the UNSW Law Soc x SULLS Cruise, and thanked the Comps directors for their flexibility. Naz noted that this would be moved on the SULLS Calendar accordingly.



Alice clarified that for the event form, an event request should be submitted at least 2 weeks before the post-by date. Alice reminded executives to please stick to the deadlines for the Design team to work with.

Kaela noted that JD III, LLB IV and V still need cohort reps to be allocated, to ensure that those cohorts do not have less events throughout the year.

6 Online executive consultation hours

Julia explained that the website currently notes that members can book Zoom consultations. Particularly with the context of previous discussions regarding accessibility, Julia said SULLS would keep this option open for this year in addition to members being able to visit during office hours. Julia mentioned she would work with Annika to update the relevant website page, and asked executives to be mindful of potentially being contacted for Zoom consultations. Naz suggested that SULLS promotes this so students are aware of the online option.

7 Committee applications and induction

Naz noted that executives should be finalising committee member allocations, and reminded executives to communicate clearly with other executives as well. Naz noted that the initially planned date for committee inductions was Saturday 11 March, but noted that SUBS First Year Camp would be taking place this weekend as well. Naz opened this to discussion.

Vaughan noted that many candidates for the Careers Committee had noted this clash during interviews. Niveditha also noted that some candidates seemed hesitant and that it would not be ideal to inform candidates they need to visit campus on the same weekend as being accepted.

Arasa echoed Niveditha's sentiments by noting that his committee members may only be finalised by Thursday, which may provide inadequate notice for those who are accepted.

Naz noted that the date is certainly not locked in. Danielle mentioned that convenors who are finalised may need to go straight into working on draws over the weekend, which means it may also be difficult to ask that they attend on Saturday.

Mahmoud also noted that many people have submitted Treasury committee applications close to the deadline, which means that they may not be locked in early enough to be prepared for a Saturday induction.

Naz noted that it would be unlikely we hold the event on Saturday based on this feedback. Christine asked whether it would be necessary to bring convenors to the induction since they are only on for the semester. Naz responded saying that they would certainly be welcome to attend, but they would not have to come if they are not committee members for the whole year.

Andrew explained he wanted his successor to have a say in appointing the rest of the Disabilities committee, and so far two have already been appointed. Andrew asked whether the induction



session could be recorded so that any who have a clash could access the materials. Naz noted this as a useful point, and that once we decide on a date, the recording could be arranged.

Nick asked whether we could consider holding it during a weekday if that's easier. Naz noted that the weekend was preferred initially as it may ensure that students do not have class, but that we were not locked in for a weekend.

Niv suggested we hold it in two sessions, with a Zoom session on Saturday to include important groundwork for the year, with a separate day for the social aspect. Naz agreed that this could work quite well, and that this could allow the Zoom component to take place on a weekday.

Alice asked what the induction usually involves. Naz explained it may involve noting who to contact, reminders of important dates, USU procedures and other committee expectations. Alice suggested that the idea of a mixer is great, but that those who live far from campus may not wish to come to campus on the weekend just for this. Naz agreed this was a good point, and that we could therefore lean towards holding it on a weekday.

Charmaine asked what the process would be for candidates who are on two committees. Naz said this was fine as long as it has been communicated to them and they are prepared to be on more than one, but that three would be the cap to ensure members are not overwhelmed. Naz emphasised the importance of updating the tracker to ensure we stay on top of this.

8 Reminders for executives

Naz asked executives to please stay on top of their budgets, and to let Mahmoud know if any clarification is needed. Naz reminded executives to check Slack regularly and to use the Exec To Do tracker to avoid delays affecting others as well. Naz highlighted the importance of using the feedback forms and attendance trackers. With exams coming up, Naz asked that executives please manage their time but also reach out if they need any support.

9 Disabilities and Socials Portfolio Discussion (In Camera)

Motion: That the meeting move in camera.

Moved: Naz Sharifi

Seconded: Nick Leavenworth

The motion was carried unanimously with zero abstentions.

[In camera discussion]

Motion: That the meeting move out of camera.

Moved: Naz Sharifi

Seconded: Andrew WS

The motion was carried unanimously with zero abstentions.



10 Other Business

No other business was raised.

Meeting closed: **10:28pm**