



SYDNEY UNIVERSITY LAW SOCIETY INC.
ABN 49 844 560 526

Minutes of Executive Meeting held on: **14/03/2024**

Chair: **Danielle Tweedale**

Minute taker: **John Mentzines**

Meeting opened: **7:11 pm**

Present:

Danielle Tweedale	President
Priya Mehra	Vice President (Careers)
Ellie Mangharam	Vice President (Education)
Jessica Xu	Vice President (Social Justice)
John Mentzines	Secretary
Antonia Odegbaro	Sponsorship Director
Mounica Akula	Social Director
Kiana Asgari	Competitions Director
Daniel Kim	Competitions Director
Ben Cullen	Campus Director
Phan Vu	International Student Officer
Kira Trahana	Equity Officer
Jessica Pens	Women's Officer
Juan Facundo Majul Fajardo	Equity Officer
Yoyo Chien	Design Director
Yuan Tran	Marketing Director
Stef Howes	First Nations Officer
Sara Wardak	Ethnocultural Officer
Jack Wang	Member

Apologies: Amante Abela, Zara Paleologos, Charlie Hua, Kate Sinchilo, Sarah Huffman

Absent:

Late Arrivals: Stef Howes (7:14 pm)

Early Departures:



MINUTES

1 Welcome and Apologies

The Chair welcomed attendees to the meeting and delivered an Acknowledgement of Country. Apologies were received from Amante Abela, Zara Paleologos, Charlie Hua, Kate Sinchilo and Sarah Huffman.

Motion: To accept the apologies received from Amante Abela, Zara Paleologos, Charlie Hua, Kate Sinchilo and Sarah Huffman for the Executive Meeting taking place on 14 March 2024.

Moved: Danielle Tweedale

Seconded: Ben Cullen

The motion carried unanimously with zero abstentions.

2 Procedural Matters

Motion: That the public minutes from the Executive Meeting held 7 March 2024 be approved as a correct and accurate record of the meeting.

Moved: Ben Cullen

Seconded: Sara Wardak

The motion carried unanimously with zero abstentions.

3 Capacity Check In & Chair of Next Week's Executive Meeting

Dani requested that every member of the Executive fill in the capacity check in.

Dani explained that the Executive would again choose who would chair next week's meeting. Amante was chosen as the chair of next week's meeting.

Motion: To appoint Amante Abela as the chair of the week 5 Executive Meeting.

Moved: Danielle Tweedale

Seconded: Ben Cullen

The motion carried unanimously with zero abstentions.

4 Shoutouts

Priya shouted out Ellie for the success of the Law School Basic Panel and John for being on the panel.

Dani shouted out Phan, Kat and Yoyo for the success of the International Student Guide launch.

Kira shouted out Stef for all the work she has been doing behind the scenes.



Ben shouted out Dani for all her work as President.

Dani shouted out Ben for the success of the Messina Ice-Cream Cart.

Mounica shouted out Priya for all the help she has been providing to Zara and herself.

5 What's on this Week

Dani outlined all of the events that are occurring this week and encouraged members of the Executive to attend the talk being given by the Honourable Judge Abbe Fletman on Thursday, 21 March.

6 Office Hours

Dani asked the members of the Executive to adjust their office hours allocations so that there were at least two people allocated to every time slot. Dani emphasised that if you cannot make your office hours on a given day, it is important to communicate that with the other person on office hours at the same time, and if someone covers your office hours it is important to cover their office hours at some point in the future.

Dani also encouraged members of the Executive to engage with people who enter the office and emphasised that it is not just a room for the SULS Executive. Dani explained that anyone can sit down and work or eat in the office, and that it is the responsibility of the Executive to create a welcoming environment. Dani further explained that if there are a number of executives in the office then the door should be left open even if it is outside the normal opening hours.

Dani noted that the office cleaning roster would be implemented from next week. Stef and Kiana discussed whether there should be an area to put dirty glasses and cups which can then be cleaned periodically.

7 Expectations at Events

Dani noted that there was a tendency for members of the Executive to huddle amongst themselves at events. Dani emphasised that the Executive should be interacting with members at events and asked everyone to make in-depth conversation with members at events.

8 Committee Information Event

Dani reminded the members of the Executive that the SULS Committee Information Event would be held next Tuesday, 19 March. Dani explained that in the first hour committee members would be provided with an overview of the administrative aspects of SULS and the second hour would be for socialising. Dani noted that the event would be recorded for committee members who could not attend. Priya asked if there would also be a written summary of the event. Dani said that she could make one.



9 Other Business

Daniel noted that while members of the Executive have access to the Moot Court area, currently the Jessup and Vis Moot teams have priority to use any of those rooms. Daniel explained that if either of those teams want to use those rooms then members of the Executive are to leave.

Meeting closed: **7:40 pm**